

**MINUTES OF THE  
MEETING  
OF THE GOVERNING**

**Held on  
the 20 March 2019  
at  
Conference Room 1  
Prime Plaza, Indira Nagar  
Lucknow 226001**



**Central Board of Open Schooling and Examination**

**Website: [www.cbose.com](http://www.cbose.com)**

**CENTRAL BOARD OF OPEN SCHOOLING AND EXAMINATION**

**Prime Plaza, Indira Nagar Lucknow 226001**

**MINUTES OF THE MEETING**

**OF THE GOVERING BODY**

Date : 20 March 2019  
Meeting No. : Second  
Time : 11:30 AM – 03:00 PM  
Venue : Conference Room 1 Prime Plaza, Indira Nagar Lucknow 226001

**1. Purpose of the Meeting**

The meeting was convened to review progress made since the First Meeting (dated 12 December 2018), to finalize administrative structures, approve academic and examination frameworks, authorize digital and operational systems, and approve applications to governmental/recognition bodies.

**2. Members Present**

1. **Mr. Vimal Rastogi** – Chairperson
2. **Mr. Manohar Lal Sharma** Vice-Chairperson
3. **Mr. Gaurav Malik** – Secretary
4. **Mr. Amrit Kumar** – Treasurer
5. **Mr. Karunesh Kumar** – Executive Member
6. **Dr. Shubhangi Chauhan**– Member

**3. Progress Review from First Meeting**

The Secretary presented the progress report highlighting:

- Drafting of MoA and Rules & Regulations completed.
- Governing Body list prepared as per statutory norms.
- Initial Corpus Fund deposited.
- Preliminary documentation for registration under Societies Registration Act, 1860 completed.
- Development of academic structure for Class 10, 12 and vocational courses in progress.

The report was accepted and appreciated by all members.

**4. Agenda Items**

*Vimal Rastogi*

*Amrit Kumar*

*Manohar Lal Sharma*  
*Shubhangi Chauhan*



Members approved:

- Admission guidelines
- Last dates
- Late fee structure
- Examination application timelines
- Practical Examination Window: April–May (Cycle 1) & October–November (Cycle 2)
- LOC (List of Candidates) submission rules

#### **E. Formation of Key Administrative Committees**

The following committees were constituted:

1. **Academic Committee**
2. **Examination Committee**
3. **Finance & Audit Committee**
4. **Digital Operations Committee**
5. **State Expansion & Coordination Committee**

Each committee's duties and powers were outlined.

#### **F. Approval for Recognition & Membership Applications**

The Governing Body resolved that CBOSE shall officially initiate communication with:

- **COBSE (Council of Boards of School Education in India)**
- **AIU (Association of Indian Universities)**
- **State Education Departments**
- **Skill/Employment/Training Departments**
- **International Open Schooling Institutions**

The Secretary was authorized to prepare and dispatch formal applications.

#### **G. Financial Planning & Budget Approval for FY 2019–20**

The Treasurer presented the projected budget covering:

- Registration expenses
- Technology setup cost
- Printing/Stationery
- Office establishment
- Staff honorarium
- Examination revenue projections

The budget was approved unanimously.

Vimal Bhatia

Dit

Omalla

Shubhangi

## H. Approval of Examination Design & Assessment Model

Key decisions:

- Introduction of **competency-based questions** (as per NEP).
- Both **offline** and **digitally assisted exams** to be introduced in phases.
- Internal Assessment framework for vocational courses approved.
- Blueprint and marking scheme development assigned to the Examination Committee.

## I. Approval of Branding & Communication Materials

- Official logo, seal, letterhead, and digital identity of CBOSE were finalized and approved.
- Members approved creation of:
  - Prospectus
  - Student Handbook
  - Website content
  - Affiliation guidelines

## 5. Resolutions Passed

Resolution No.	Description	Status
1	Approval of MoA & Rules	Passed
2	Approval of Curriculum Framework	Passed
3	Establishment of Digital Systems	Passed
4	Implementation of Admission Cycles	Passed
5	Formation of Committees	Passed
6	Approval for Recognition & Membership Applications	Passed
7	Approval of FY 2019–20 Budget	Passed
8	Approval of Examination Assessment Model	Passed
9	Approval of Branding & Communication Setup	Passed

  
President

Vimal Rastogi

  
General Secretary

Gaurav Malik

  
Vice-President

Manohar Lal Sharma

  
Treasurer

Amrit Kumar

