



# CENTRAL BOARD OF OPEN SCHOOLING AND EXAMINATION

“Serving under the national framework for open schooling and vocational education, in alignment with the guiding principles of the National Education Policy (NEP) –  
Government of India.”

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## Press Release

It is hereby notified for the information of all affiliated study centres, regional offices, field units, academic coordinators, district-level coordination cells, and all concerned administrative wings functioning under the Central Board of Open Schooling & Examination (CBOSE), that the Board, in alignment with the general guidelines followed by national-level educational institutions and autonomous bodies functioning under Government-approved academic frameworks, hereby issues this detailed communication regarding the observance of general holidays and festivals for the month of January 2023, and the manner in which academic and examination-related activities shall be regulated during this period.

The month of January marks the beginning of the academic and administrative year for several processes undertaken by the Board. It is also a period associated with important national festivals, cultural observances, and region-specific traditional festivities. In view of this, and in order to maintain uniformity across all **CBOSE-affiliated centres** located in different states and union territories of the country, this Notification aims to provide clarity regarding (i) holidays to be observed, (ii) operational instructions for continuation of essential academic activities, (iii) maintenance of examination readiness in view of the upcoming Practical and Theory examinations of Stream 1 (Block 1), and (iv) compliance expectations from centre heads and institutional management bodies.

The Board acknowledges that festivals like Makar Sankranti, Pongal, Lohri, Magh Bihu, and the national occasion of Republic Day hold cultural and constitutional importance. While certain festivals may vary across states, the Board adopts a uniform administrative approach in the interest of consistency. Accordingly, all affiliated study centres shall remain closed on 14 January 2023 on account of Makar Sankranti and its equivalent regional observances, and on 26 January 2023 on account of Republic Day, which is observed nationwide as a national holiday.

The observance of holidays does not dilute the responsibility of centres to maintain continuity of essential academic and examination-related processes. Therefore, while the centres shall remain physically closed on the dates mentioned, the administrative work such as data updating, document verification, student record uploading, and attendance confirmation of enrolled learners must proceed online without interruption, subject to the technological readiness of each institution.

The Board further clarifies that during the holiday period, all essential examination-related communication issued by the Board through the official portal, regional dashboard, or institutional communication channels shall be deemed to have been received by the centres. All centre heads are therefore advised to ensure that at least one authorised representative of the institution regularly monitors the digital platforms of the Board, including but not limited to the

Centre Login, Student Dashboard, Examination Alerts Module, and the General Circular Section.

It may also be noted that the Practical Examinations for Stream 1 (Block 1), scheduled to commence from February 2023, require centres to begin preparatory activities in January. These activities include verification of laboratory readiness, arrangement of laboratory apparatus, updating of student practical files, internal examiner availability, and submission of proposed dates for external examiner visits. The Board has observed in previous examination cycles that non-adherence to preparatory instructions results in last-minute delays, miscommunication, or procedural lapses. Therefore, the Board emphasises that while holidays may be observed ceremonially, all institutions must utilise the operational days of the month to complete preparatory tasks as mandated.

During this month, the academic workflow is also expected to include student counselling sessions for learners of both Class X and Class XII, especially those appearing for examinations in the current cycle. As many institutions serve learners who may require flexible scheduling due to employment, distance, or personal circumstances, the Board permits centres to organise short-duration academic support sessions even during holiday weeks, provided there is no violation of local regulations and no mandatory attendance is imposed upon learners.

Centres are also reminded that January is the final month for updating learner profile details for the Block 1 cycle, including correction of personal information, uploading of photographs and signatures, verification of subjects opted by learners, and confirmation of examination centre preferences. Failure to complete these tasks within the stipulated timeline may result in the learners facing inconvenience or being assigned default settings in the system. The Board shall not be responsible for such consequences arising from institutional delay.

In respect of Republic Day (26 January 2023), it is clarified that although centres will remain closed for regular academic work, institutions are permitted to organise brief ceremonial observances in accordance with local norms, provided that such gatherings are entirely optional and not connected in any manner to academic assessment or attendance requirements. The Board highly encourages all institutions to promote awareness among students regarding the constitutional values, duties, and national commitment highlighted during this occasion.

Institutional heads are also advised to ensure uninterrupted functioning of essential services such as CCTV surveillance systems, fire-safety installations, digital equipment, and data storage units. These systems must remain operational even during the holiday closure to maintain compliance with the Board's examination integrity protocols.

All study centres must maintain a record of this Notification in their official files and produce it as and when required during inspections, academic audits, or compliance verification visits. The Board's Monitoring and Inspection Wing may seek evidence of implementation, particularly relating to examination readiness activities carried out during January.

**The Board reiterates that this Notification supersedes all earlier circulars issued regarding holidays for January 2023 and shall remain the sole authoritative communication for the month. Any supplementary instructions issued by state governments in exceptional circumstances (such as extreme weather conditions or administrative directions) must be promptly communicated to the Board through the official portal for alignment.**

**This Notification is issued with the approval of the Competent Authority.**

**Copy with a request to respective Heads of Directorates as indicated below to also disseminate the information to all concerned schools under their jurisdiction:**

1. All Regional Directors/Regional Officers of CBOSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
2. All Joint Directors/Deputy Directors/Assistant Directors, CBOSE
3. In charge IT Unit with the request to put this circular on the CBOSE websites
4. The Assistant Librarian, CBOSE
5. The Public Relations Officer, CBOSE
6. PS to Chairperson, CBOSE
7. SPS to Secretary, CBOSE
8. Guard File



*Piya*

**Organization Secretary**  
**Central Board of Open Schooling and**  
**Examination, New Delhi**