



CENTRAL BOARD OF OPEN SCHOOLING AND EXAMINATION

“Serving under the national framework for open schooling and vocational education, in alignment with the guiding principles of the National Education Policy (NEP) –

Government of India.”

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Press Release

Theory Examination Guidelines, Schedule Framework & Administrative Protocols for Stream 2 – 2023

It is hereby notified for the information of all affiliated study centres, regional coordination units, district-level academic monitoring cells, institutional examination in-charges, centre superintendents, invigilators, evaluation personnel, and all other stakeholders functioning under the Central Board of Open Schooling & Examination (CBOSE), that the Board has finalised the schedule, procedural framework, administrative responsibilities, and mandatory compliance protocols for the **Theory Examinations for Class X and Class XII learners enrolled under Stream 2 for the Examination Cycle 2023**. The examinations shall be conducted **from 05 October 2023 to 01 November 2023** at all approved centres across India and designated examination centres abroad.

The Theory Examination for Stream 2 is one of the core components of the Board's academic assessment structure. Learners enrolled under Stream 2 typically include school dropouts who wish to resume studies, working candidates who require flexible learning, individuals who wish to upgrade educational qualifications, and learners who prefer alternate learning pathways due to personal, geographical, or financial constraints. The Board recognises the diversity of this learner group and therefore adopts assessment practices that are flexible in approach but strict in integrity, discipline, and academic standards. The Theory Examinations reflect the learner's comprehension, application of knowledge, analytical reasoning, and subject mastery, and thus must be conducted with utmost seriousness and administrative precision.

The date sheet for the Theory Examinations shall be published on the official website of the Board as well as on the Student Dashboard. It is the responsibility of every affiliated institution to ensure that learners are informed of the examination dates, reporting time, and subject codes. The Board reiterates that no institution shall circulate unofficial or self-prepared timetables, nor shall they alter or rearrange the officially issued schedule for any reason. Any such attempt shall be treated as procedural misconduct.

The Board further notifies that **Admit Cards** for the Theory Examinations shall be available for download prior to commencement. Learners must ensure that all details printed on the Admit Card, including the photograph, subjects, codes, date of birth, and centre details, are correct. Any discrepancy must be brought to the notice of the centre immediately. Centres must verify and certify corrections strictly as per Board-approved procedures. The Board shall not be responsible for errors arising out of institutional negligence.

Each learner shall appear for the examination only at the centre allotted by the Board. The centre allotment is system-generated and designed to optimise security, minimise

overcrowding, and ensure unbiased examination administration. No request for centre change shall be entertained except under extraordinary medical or administrative grounds duly approved by the Competent Authority. Under no circumstances shall a learner be permitted to appear from any centre not authorised by the Board.

On each examination day, the prescribed reporting time must be strictly adhered to. Learners must arrive at least one hour before the commencement of the examination. Late entry shall not be permitted beyond the grace period defined in Board regulations. Centres must maintain discipline at the entry points, ensure proper checking of Admit Cards, and prevent crowding or disorganised queues. It is mandatory that the identity of every candidate is verified before allowing entry into the examination hall.

Inside the examination hall, discipline must be enforced rigorously. Learners shall not carry mobile phones, smartwatches, Bluetooth devices, digital notes, calculators (unless permitted for specific subjects), books, or papers. Only transparent stationery pouches and approved writing instruments shall be permitted. The Board directs all invigilators to remain vigilant and maintain strict supervision throughout the examination. No communication, movement, or exchange of materials among learners shall be allowed.

The Board emphasises that the confidentiality and security of question papers must be maintained without compromise. All question papers must remain sealed in their original packets until the designated time for opening. Centre Superintendents and invigilators must ensure that the opening of packets is done transparently, preferably in the presence of two independent staff members. Any complaint regarding tampering, early access, unauthorised handling, or breach of protocol shall be considered a serious violation and may result in immediate administrative action.

Seating arrangements must be prepared well in advance. Centres must ensure that seating plans are displayed prominently and that candidates know their room assignments before entering the hall. Each room must be equipped with functional CCTV cameras positioned to cover the entire room. In the event of a CCTV malfunction, centres must report the issue immediately and take prompt corrective measures. No examination hall shall function without CCTV coverage.

During the examination, invigilators must ensure that answer scripts are handled with care. Learners must write all details clearly on their answer booklets. Supplementary sheets must be issued only after verifying that the main booklet details are complete. Supervising officers must inspect answer books periodically to ensure compliance. Institutions must avoid overcrowding exam rooms and must maintain proper ventilation, lighting, drinking water, and seating arrangements.

At the conclusion of each examination, answer scripts must be collected, counted, arranged subject-wise, packed securely, sealed, and dispatched to the designated evaluation units. Under no circumstances shall answer sheets be left unattended or handled by unauthorised individuals. Each institution must maintain a daily dispatch logbook documenting the number of scripts collected, the number of packets dispatched, timing, and signatures of responsible officials.

Centres must submit a daily report through the official Institutional Dashboard. This report includes attendance, incident details (if any), observer remarks, and confirmation of answer book dispatch. The Board stresses that any centre failing to submit daily reports on time will face procedural reviews.

The Board also recognises the academic pressures faced by learners during this examination period. Institutions are encouraged to maintain a supportive environment, provide last-minute clarifications before the exam day, and ensure that learners are well-guided regarding examination protocols. However, institutions must strictly avoid conducting unauthorised coaching sessions or sharing predicted questions, leaked papers, or unofficial guidance materials. Any such activity shall be treated as malpractice.

Learners with disabilities must be provided all approved accommodations as per Board guidelines. Centres must ensure the availability of scribes, appropriate seating, and extra time wherever applicable. All such cases must be documented meticulously and included in the daily examination report.

The Board shall monitor the entire examination cycle digitally and may conduct surprise inspections. Institutional compliance, transparency, and discipline will form part of the evaluation for future continuation of centre recognition. Centres must therefore maintain absolute integrity throughout the examination cycle.

This Notification supersedes all earlier communications issued regarding the Theory Examinations for Stream 2 (2023).

This issues with the approval of the Competent Authority.

Copy with a request to respective Heads of Directorates as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. All Regional Directors/Regional Officers of CBOSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
2. All Joint Directors/Deputy Directors/Assistant Directors, CBOSE
3. In charge IT Unit with the request to put this circular on the CBOSE websites
4. The Assistant Librarian, CBOSE
5. The Public Relations Officer, CBOSE
6. PS to Chairperson, CBOSE
7. SPS to Secretary, CBOSE
8. Guard File



Organization Secretary

**Central Board of Open Schooling and
Examination, New Delhi**