



CENTRAL BOARD OF OPEN SCHOOLING AND EXAMINATION

“Serving under the national framework for open schooling and vocational education, in alignment with the guiding principles of the National Education Policy (NEP) –

Government of India.”

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Press Release

Final Result Declaration Procedures & Issuance of Digital Academic Records

It is hereby notified for the information of all affiliated study centres, regional academic coordination units, district monitoring authorities, institutional heads, digital compliance officers, result management teams, verification officers, and all stakeholders functioning under the Central Board of Open Schooling & Examination (CBOSE), that the Board has formally commenced the **Final Result Declaration Phase for the Academic and Examination Year 2024** for learners of Class X and Class XII under Stream 1 and Stream 2. This Notification outlines the complete process for final result publication, digital academic record issuance, post-declaration services, certificate verification procedures, and institutional responsibilities, ensuring seamless, transparent, and legally compliant academic documentation for all learners.

The Board recognises that the final result is not merely the conclusion of an academic cycle but a decisive moment that determines the educational progression, employability, vocational placement, and future opportunities of thousands of learners. Therefore, the Board must adopt processes that are secure, accurate, technologically advanced, and compliant with national standards. Institutions are hereby directed to follow every instruction contained in this Notification without deviation.

The final stage of result preparation begins immediately after the completion of data consolidation, moderation, audit verification, and digital validation protocols. No institution shall approach the Board requesting early release of individual results, manual result extraction, or special-case declarations. The result shall be declared exclusively through the Board's **Digital Result Portal**, accessible through the official website and student login dashboard. The Board shall not issue printed gazettes, paper-based result sheets, or offline result notices under any circumstances.

Once the results are declared, learners must access their marksheets through their **secured digital login**, using their enrolment credentials. The digital marksheet shall display the learner's personal details, subject codes, theory marks, practical marks, internal assessment components, grade division, and final status. The digital marksheet is legally valid for all academic, employment, verification, and institutional purposes until the official e-certificate and digital migration documents are issued.

To ensure authenticity and prevent fraud, every digital marksheet issued by the Board shall include a **QR code** linked to the Board's Verification Portal. This feature enables universities, employers, government departments, verification agencies, and recruitment authorities to confirm the validity of academic documents instantly. Institutions must instruct students not to rely on screenshots, unofficial downloads, edited PDFs, or altered documents

for academic or employment processes. Only QR-verified digital documents shall be treated as official.

Following the release of marksheets, the Board shall initiate the process for issuing **Digital Certificates, Digital Migration Certificates, and Digital Provisional Certificates**. These documents shall be available for download in a phased manner, and institutions must ensure that learners are well-informed about the timelines. Each digital certificate will carry a digital signature of the issuing authority, the official Board seal, a unique document identification number, and QR-authentication features. These documents shall be treated as equivalent to physical certificates under national digital documentation norms.

The Board strictly prohibits institutions from printing, stamping, or issuing self-made certificates or manual copies. Any such attempt to reproduce, modify, or replicate Board documents shall be considered academic misconduct and may invite administrative penalties including suspension of affiliation or withdrawal of privileges. Institutions must also ensure that they do not charge students any additional or unauthorised fee for downloading or printing digital academic records.

In the event of discrepancies in student details, institutions must guide learners appropriately through the **Post-Result Correction Window**, which shall remain open for a specified period. Corrections shall be permitted only for demographic details that were previously confirmed during the Pre-Result Verification Cycle and only when supported by valid documentary evidence. The Board shall not entertain correction requests arising due to institutional negligence or failure to complete earlier verification deadlines.

Learners who wish to apply for **Rechecking, Revaluation, or Photocopy of Evaluated Answer Scripts** may do so exclusively through the online portal. Institutions shall not accept handwritten or manually submitted applications. The Board shall process these requests in accordance with defined rules, ensuring that evaluation integrity remains uncompromised. Institutions must inform learners that revaluation does not guarantee an increase in marks.

Institutions must remain prepared to support students during the post-result phase. They must ensure availability of counselling services, digital support desks, and administrative assistance. Many learners require help with accessing portals, downloading documents, applying for revaluation, or understanding the result structure. Institutions must not deny such assistance.

The Board reiterates that institutions must preserve all examination-related documents including attendance sheets, practical records, internal assessment files, viva sheets, project work files, dispatch logs, examiner reports, moderation notes, and CCTV footage for at least one year following the result declaration. These may be required for verification, audits, legal inquiries, or dispute resolution.

The Board also mandates institutions to facilitate **third-party result verification requests** strictly through the Board's official Verification Portal. Physical verification, email verification, or verbal authentication is not permitted. Universities, employers, embassies, and agencies requiring confirmation may do so digitally. Institutions must not attempt to directly verify student results on behalf of the Board.

In cases where a learner's result is withheld due to incomplete data, suspected malpractice, missing practical marks, unmatched attendance, or pending documents, institutions must promptly respond to Board queries within the prescribed timeline. Institutions are responsible for the timely provision of records. Failure to comply may result in permanent withholding of the result until discrepancies are resolved.

Learners who fail to qualify may register for supplementary examinations as per the forthcoming Board Notification. Institutions must encourage such learners and provide academic guidance rather than allowing misinformation or discouraging communication.

The Board further instructs centres to display this Notification prominently on all notice boards, digital groups, classrooms, and student information desks, and to circulate it among academic and administrative staff for uniform compliance.

This Notification supersedes all earlier circulars issued relating to result declaration and certificate issuance for previous years.

This issues with the approval of the Competent Authority.

Copy with a request to respective Heads of Directorates as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. All Regional Directors/Regional Officers of CBOSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions
2. All Joint Directors/Deputy Directors/Assistant Directors, CBOSE
3. In charge IT Unit with the request to put this circular on the CBOSE websites
4. The Assistant Librarian, CBOSE
5. The Public Relations Officer, CBOSE
6. PS to Chairperson, CBOSE
7. SPS to Secretary, CBOSE
8. Guard File



Organization Secretary
Central Board of Open Schooling and
Examination, New Delhi