

केंद्रीय मुक्त विद्यालयी शिक्षा एवं परीक्षा बोर्ड

“राष्ट्रीय मुक्त स्कूली एवं व्यावसायिक शिक्षा रूपरेखा के अनुसार संचालित, भारत सरकार की
राष्ट्रीय शिक्षा नीति के सिद्धांतों के अनुरूप।”

Central Board of Open Schooling and Examination

“Functioning as per the national framework for open schooling and vocational education,
in compliance with the principles of the National Education Policy (NEP),
Government of India.”

Ref No: CBOSE/AFEX/2024/406

Date: - 13-June-2024

To,

All Affiliated Institutions, Study Centres & Colleges
Central Board of Open Schooling & Examination (CBOSE)
Across India

Subject: June 2024 Institutional Academic Audit, Examination Preparedness & NR Verification Review

Dear Sir/Madam

It is hereby notified that June 2024 shall be observed as the **Institutional Academic Audit & Examination Preparedness Month** across all CBOSE-affiliated institutions. Centres must ensure that academic operations, internal assessments, project work and practical documentation are fully completed and verified.

Institutions must undergo a mid-year **Academic Audit**, reviewing faculty deployment, classroom discipline, lesson planning, attendance records and student learning progress. Any academic backlog must be resolved immediately.

Examination centres must confirm CCTV functionality, hall readiness, seating plans, safety compliance and strong room security. Practical laboratories must remain equipped, safe and prepared for scheduled assessments.

June shall also function as the **NR (Nominal Roll) Verification Review Month**, and institutions must correct any remaining discrepancies in student data, photographs or subject combinations before final locking.

Institutions must maintain transparency in fee records, affiliation documentation and administrative communication.

This notice must be displayed on official notice boards and institutional platforms.

Copy with a request to respective Heads of Directorates as indicated below to also disseminate the information to all concerned schools under their jurisdiction:

1. All Regional Directors/Regional Officers of CBOSE with the request to send this circular to all

the Heads of the affiliated schools of the Board in their respective regions

2. All Joint Directors/Deputy Directors/Assistant Directors, CBOSE

3. In charge IT Unit with the request to put this circular on the CBOSE websites

4. The Assistant Librarian, CBOSE

5. The Public Relations Officer, CBOSE

6. PS to Chairperson, CBOSE

7. SPS to Secretary, CBOSE

8. Guard File

Funken Singh
मान्यता २०
केंद्रीय मन्त्रालय

बोर्ड

Director

Affiliation Department

Central Board of Open Schooling and

Examination, New Delhi